



LOUISIANA COLOR GUARD AND PERCUSSION CIRCUIT.ORG

2010 Contest Policies

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SPONSOR'S RESPONSIBILITIES

1. Two weeks prior to the contest, the following information will be available on the LCGPC website (www.lcgpc.org). **SHOW SPONSORS PLEASE NOTE** that you must provide show specific information (maps of facilities, etc.) to LCGPC personnel three (3) weeks prior to provide time to add to the circuit website:
 - a. Map to the contest site along with bus parking indicated.
 - b. Diagram of the facilities including competition entrance and exit, warm up areas, dressing rooms, and concessions. Also include the location of an electrical outlet(s) for units to plug in an extension cord if they use electronic musical instruments on the contest floor.
 - c. List and prices of concessions available at the contest site.
Admission prices to all LCGPC shows is \$7.00. Children five (5) and under and adults sixty-five (65) and over are admitted free. (Remember that each school/organization receives five (5) free passes for guard and five (5) free passes per percussion. These passes are for back-side seating only.) All members of the LCGPC Board are allowed into the contest at no cost to them. They will identify themselves as LCGPC Board members and have an official LCGPC ID/Pass.
 - d. State the time the gym must be cleared to prepare for the contest. (30 minutes minimum)
 - e. Indicate an area for videotaping (not required).
 - f. All equipment and props that touch the floor must be taped and padded. Units with vinyl floors must tape and pad all equipment. Casters and wheels must be hard rubber. Floors cannot be "flown" to remove them from the contest floor . (See rule 7.3)
 - g. Indicate the availability of prop storage.

PROPS CANNOT BE STORED IN THE GYM COTNEST FLOOR AREA

2. Housing for judges and circuit staff shall consist of 6 rooms, 2 beds each. The room keys shall be made available at the sound table by 3:00 pm.
3. "Check In" is to be located outside of the competition area and should include the following:
 - a. An adult who can answer all questions about the facility including location of the dressing rooms, prop storage area, bus parking, etc.
 - b. A packet for each guard to include the following:
 - i. Final "performance" schedule.
 - ii. Five (5) free passes, which should be unique and hard to copy.
 - iii. A map of the site with exit and entry from the contest floor clearly marked.
 - iv. Specific directions as to where the guard members are to be stamped. Uniformed members do not need to be stamped but will not be allowed entry to the seating areas unless in uniform or stamped.

4. A pre-contest meeting should take place with all the workers at the contest to make sure that everyone understands their responsibilities and to answer any questions about the contest and procedures.
5. Security is **required** for the contest.
6. Emergency medical service is **required** for the contest. (a nurse, paramedic, or someone trained in first aid)
7. A contest floor of at least 60' x 90' is required. **Do not use tape on the floor as it could ruin the floor.** The time and penalty judge will mark the floor with movable cones or some other marking device (provided by the Contest Director).
8. A minimum of three (3) and not more than six (6) student runners are needed for the judges. They should report to the tabulation table no later than 45 minutes before the contest and will be under the direction of the contest director.
9. A clearly marked judge's area should be provided in the center stands. At least two (2) tables will be necessary. The contest director will help in the proper placement of the judge's tables.
10. If you permit free standing video cameras, please clearly mark the areas for video use.

NOTE: Some gyms do not have enough room to setup video cameras with unipods or tripods. If your gym cannot accommodate an area for free standing video cameras, please indicate this in the mail out and place numerous signs stating the policy.

HAND HELD VIDEOING WILL BE ALLOWED AT ALL LCGPC CONTESTS.
Spectators will not be allowed to use unipods and tripods outside of the designated areas.

11. Tables and chairs for the sound system, announcer, Contest Director, and tabulator. Electricity must be supplied to this area with separate lines to the tabulator and the sound system.
12. The judges will be paid at the immediate end of the contest. Payment by check is acceptable; however, plan to cash them for the judges as a courtesy.
 - a. Color Guard Payment scale:
 - i. 6 judges @ \$300.00 each
 - ii. 1 contest director @ \$200.00
 - iii. 1 sound technician @ \$125.00
 - iv. 1 mp3 technician @ \$125.00
 - b. Percussion Payment scale:
 - i. 4 judges @ \$200.00
 - ii. 1 contest director @ \$200.00
 - iii. 1 sound technician @ \$25.00
 - iv. 1 mp3 technician @ \$25.00
 - c. Judges driving to and from the show in their own private vehicle will be compensated \$.40/mile.
13. **It is the sole responsibility of the contest host to provide transportation to and from the airport, contest site, and hotel, for any judges that are flying into the closest airport.**

14. Each adjudicator must have their own hotel room, unless two judges request the stay in a room together. Hotels must be of good quality, clean, and located within a safe, quiet area. Holiday Inn or similar national chains are good examples.
15. An announcer will be provided by the LCGPC.
16. It is the responsibility of the contest host to provide an area for critique.
17. Monitoring for dressing facilities.
18. The sound system will be kept by the Circuit.
19. A prop storage area will be provided if possible. If the weather is good, many units will assemble their props at their equipment trucks and wait until their unit's performance time. If you can provide an area, such as an unused hallway or room with large doors, it would be very helpful.
20. Ticket Takers & Passes: Attention to detail and having everyone understand how everything works is essential in insuring a smooth process at the ticket table.

Admission Price – the official LCGPC admission price is \$7.00 for all tickets. Children five (5) and under and adults sixty-five (65) and over are admitted free. Have a large sign with the ticket price and requirements for free admission displayed so people can have their money ready when they get to the table. Do not have your only sign taped to the front of the table where people buying tickets obstruct the view.

Championship Admission Price – the official LCGPC Championship Admission price is \$8.00.

Process: Have a separate person stamp the hand of the people who have paid admission so that once a ticket is sold the hand stamper can take it up; or the stamper can sit close enough to visually verify that the spectator has paid admission.

NOTE: The Board shall request the names of Directors and Instructors for the passes needed for each unit prior to the beginning of the competition season. (Each badge allows 1 person pass)

Judges and their families are allowed into the contest at no cost to them. They will identify themselves as judges and have an official LCGPC ID/Pass. Have someone at the door/entrance to the front stands checking hands to insure that everyone entering has paid.

No uniformed member can sit on the spectator (front) side of the gym unless all units are allowed to do so by the Contest Director. Backside seating should be provided for guard members. Someone should also check the hands of non-uniformed spectators entering the unit seating area to insure that everyone has paid.

All entrances to seating should have a monitor to insure anyone entering should have paid.

REMEMBER: Every person that slips in is a \$7.00 loss to your contest.

NOTE: Tickets should be sold up to the conclusion of the show, as many spectators will come just to see the last unit or two.

21. If possible, provide an electrical outlet (other than the one the sound system and tabulation system is on) and note the location and availability of the outlet on the floor plan of the gym with the final mail out.
22. An electrical outlet or extension cord shall be provided for all percussion units. The extension cord should reach from the designated electrical outlet to the center of the frontline and one outlet on the backline.
23. Membership dues shall be assessed yearly as follows:
 - a. Competitive Scholastic Guard membership: \$350.00/unit with an additional unit costing \$175.00
 - b. Exhibition Drum Line/Color Guards/Novice (unless feeder units): \$350.00/unit
 - d. Competitive Percussion membership: \$350.00 per unit/year
 - e. Penalty Fees:
 - i. Deadline for membership dues and Show Sign-Up Forms must be postmarked by the third Saturday in November.
 - ii. Late fee on dues is \$25.00 per unit. Late fee on Show Sign-Up Forms is an additional \$25.00 per unit.

Appearance – performing units registered for circuit shows must inform the Contest Director two (2) weeks prior to cancellation of a scheduled performance. Units not abiding by these guidelines will be assessed \$100.00 paid to the Circuit’s Executive Secretary or Treasurer, who will distribute money to the show sponsor. The unit will not be allowed to perform again until the penalty fee is paid. The CIRCUIT shall not be obligated to pay the show sponsor until the fee is collected from the offending unit.

CLASSIFICATIONS

There will be twelve (12) classes for competing guards and nine (9) classifications for competing drum lines in the Circuit. The Circuit will utilize the same class designation and the same judging criteria for each class as defined by WGI. The Circuit may add “Divisions”, comprised of 3 to 12 units, within each “Class”. The membership will evaluate the Class to add another Division the following year when it reaches 12 units.

Scholastic Guards: Cadet; Novice; Regional A Class; Class A, Divisions A and AA; Open Class; and, World Class.

1. WGI recognized classifications: Regional A; A Class; Open; World.
2. Novice guards are limited to first year competitive high school units and to high school “feeder” units for the Scholastic classification. A unit can be in Novice class if they have been inactive for one full season.
3. Classifications added by the LCGPC: Cadet; AA Class.

Members of competing units, in the Scholastic classification, must attend the same high school or junior high school and not be older than 21.

Independent Guards: Cadet; Regional A Class; A Class; Open Class; and, World Class.

1. WGI recognized classifications: Regional A; A Class; Open; World.
2. Classifications added by the LCGPC: Cadet.

Members of competing units, in the independent classification, must comply with the “WGI” rules, except an independent world unit must have approval by the Executive Director of the Circuit as to the age limitation rule in World Class.

Scholastic Drumlines: Marching Novice Class; Marching A Class; Marching Open Class; Marching World Class; Concert Open; and, Concert World.

1. WGI recognized classifications: Marching A Class; Marching Open; Marching World; Concert Open; Concert World.
2. Novice percussion is limited to first year competitive high school units and to high school “feeder” units for the Scholastic classification. A unit can be in Novice class if they have been inactive for one full season. (Marching Novice)

Members of competing units, in the Scholastic classification, must attending the same high school or junior high school and not be older than 21.

Independent Drumlines: Marching A Class; Marching Open Class; and, Marching World Class.

WGI recognized classifications: Marching A Class, Marching Open; Marching World.

****Independent units utilizing from a high school with similar programs must have circuit approval and a release form from the attending school. The circuit’s position is that the high school program has priority over the independent program.

Unit Evaluations

Units competing for the first time in the LCGPC will be evaluated according to the criteria established by the membership and the Chief Adjudicator at the unit’s first two shows. The evaluation will determine the appropriate classification in which the unit may compete for the remainder of the season. This decision will be given in writing to the director of that unit within 24 hours. The evaluation is meant to be a guideline for the unit and is not binding; however, the unit will not be permitted to move from a chosen class after their second competition.

Classification Changes

An experienced unit, competing more than one year in the winter guard activity, must compete within the class and division it has chosen to compete in the first show throughout the season, unless the unit is promoted according to the LCGPC promotion policy. There will be no independent moves between classes or divisions after the first competition.

TIMING REQUIREMENTS

LCGPC time specifications within classifications will be the same as WGI's specifications. Cadet and Novice classes will adhere to the Regional A time specifications.

COLOR GUARD TIMING REQUIREMENTS

CLASS	MAX. PERF. TIME	MIN. AUTH. PROP TIME	MIN. PERF. TIME	REQ. EQUIP. TIME	INTERVAL TIME
CADET, SNOV, SRA, INOV, IRA	4.5 MINUTES	3.0 MINUTES	3.0 MINUTES	3.0 MINUTES	7.0 MINUTES
SA, IA	5.5 MINUTES	4.0 MINUTES	4.0 MINUTES	3.5 MINUTES	8.0 MINUTES
SO, IO	6.5 MINUTES	5.0 MINUTES	4.0 MINUTES	3.5 MINUTES	9.0 MINUTES
SW, IW	7.5 MINUTES	6.0 MINUTES	4.0 MINUTES	3.5 MINUTES	10.0 MINUTES

PERCUSSION TIMING REQUIREMENTS (Marching and Concert Classes)

CLASS	MAX. PERF. TIME	MIN. PERF. TIME	INTERVAL TIME
Novice, SA, IA	6.0 MINUTES	4.0 MINUTES	9.0 MINUTES
SO, IO	7.0 MINUTES	4.0 MINUTES	10.0 MINUTES
SW, IW	8.0 MINUTES	4.0 MINUTES	11.0 MINUTES

FIRST APPEARANCE REQUIREMENTS

1. All Color Guard Classes MUST appear at one of the first two competitive weekends to qualify for LCGPC Circuit Championships.
2. All percussion units are required to debut at the 2nd and/or 3rd Circuit show to qualify for LCGPC Circuit Championships.

HINTS AND COMMENTS ABOUT YOUR CONTEST

1. Be prepared to offer the judges and LCGPC staff refreshments during the contest and a quiet room to prepare for the contest away from directors and unit members.
2. Have all workers understand they must be firm but pleasant in carrying out their duties. If a problem arises which they cannot resolve, have them contact the Contest Director. Unit instructors are under a lot of stress and can act out of character.
3. Only adults should be used to work the warm-up and security areas. Avoid using students as guides, etc.
4. Care should be taken to see that all warm-up, ready areas, and the contest area are kept clean of dirt and sand as the competition area can get scuffed from dirt. Mats for

wiping shoes should be placed on each side of the guard entrance to the contest floor. The contest floor should also be swept after every three or four guards perform.

5. A janitor or custodian should be on site to deal with electrical problems (lights going out, tripped circuit breakers, etc.), and access to all required areas.
6. Walkie-talkies or other hand held radios are very helpful in running your contest.
7. Frequent communication with the contest director is essential in having a successful contest.
8. Many contests provide separate rooms (such as classrooms) for each individual unit. This is not a requirement; however, it can make the competition experience much easier on you and the units.
9. If a show is running behind every unit still receives their allotted time in warm-up areas.

THE CIRCUIT'S RESPONSIBILITIES

1. Secure all units, judges, and sound technician for your contest.
2. Provide all sheets and cassette tapes required for your contest.
3. The Circuit will make available a high quality sound system with variable speed cassette deck and CD player.
4. The Circuit will appoint a Contest Director to run each contest for the season.

CONTEST DIRECTOR'S RESPONSIBILITIES

1. Contest Director shall post a schedule on the circuit website no later than two (2) weeks prior to the contest. If there are any late changes, the new schedule should be given to the groups at check-in.
2. Provide critique sheets for each judge for the units that are signed up to attend critique.
3. Provide supplies for the tabulation table/check-in:
 - a. Pencils
 - b. Paper
 - c. Large manila envelopes (2 for each unit)
 - d. Correction fluid
 - e. Rubber bands
 - f. Masking tape
 - g. Duct tape
 - h. Large trash can

UNIT RESPONSIBILITIES

1. **Read, understand, and know the WGI Contest Rules.** (The Circuit does not furnish rulebooks.)
2. Sign up for all contests by submitting the Show Sign-Up Form to the contest director, postmarked by the 2nd Friday in December. The Show Sign-Up Form will be available on the LCGPC web site.
3. Arrive at the contest site with sufficient time to check-in at the designated area.
4. Provide the mp3 technician with your mp3 player.

5. The five (5) free passes should be used for chaperones, bus drivers, equipment handlers, and staff.
6. After check-in, do a sound check to set your equalizer settings. The contest director will control volume. Leave your CD with the circuit sound technician along with a backup CD. Your CD should be clearly labeled and cued to be played.
7. Prop storage is not required to be provided by the sponsor. Be prepared to assemble and disassemble props away from the performing area or parking lot.
8. The sponsor is not required to provide separate rooms for each unit, but it is required to provide dressing facilities.
9. Please support the sponsor's concessions stand.
10. Judges mp3 player and your performance CD can be picked up at the sound table shortly after you perform.

11. Critique (session with the judges) will begin ten (10) minutes after the last unit performs. Signup and critique sheets are required to enter critique. Get there at your scheduled time and listen to your tapes prior to critique. If you are not at critique at your scheduled time, your critique session is forfeited.
12. Insure that all equipment and props are properly taped and padded as to WGI and LCGPC guidelines outlined in the "LCGPC Technical Assistance Paper". Be aware that penalties will be assessed for improperly taped and padded equipment. Units unable to take corrective actions may not be allowed to perform if there is any possibility that the gym floor will be damaged. "Flying the floor" is grounds for disqualification. (See rule 7.3)
13. If your color guard unit has musicians using electrical instruments, be aware that the sponsor is not required to provide electrical access. Be prepared to have a tape/CD dubbed with musician's performance. If musicians are used, be familiar with the rules governing their use and the requirement that a ground fault interrupter must be in place between the electrical source and the musicians and all extension cords are the responsibility of the unit.
14. Read, understand, and know all LCGPC By-Laws. (Can be downloaded from the circuit website.)
15. Read, understand, and know the LCGPC Contest Policies. (Can be downloaded from the Circuit website.)
16. Be prepared to perform in an area of 60' x 90'. Any additional area is incumbent on the gym having space. Check with the sponsor about the gym or go to the lcgpc.org to view pictures of the contest space.
17. Be very careful with percussion equipment as unpadded percussion equipment causes most damage to gym floors.

LCGPC TECHNICAL ASSISTANCE PAPER

EQUIPMENT PADDING AND TAPING

Each unit, the sponsor, and Contest Director must take every means possible to insure that all equipment is padded and taped in such a manner that absolutely no damage will occur to any gym floor or performing surface.

All equipment and props will be inspected at each contest under the direction of the Contest Director and the Timing/Penalty Judge, in the equipment warm-up and/or ready area using the following standards:

1. **Footwear** – all footwear must have a soft **non-marking** crepe or tennis shoe sole. Soft split leather or other ballet types shoes will not be allowed unless the unit has a protective floor. **Hard sole shoes will not be allowed even if taped.**
2. **Equipment** – all equipment must be **taped and padded**. Any end, point, raised surface, or extrusion that will or might contact the floor must be taped and padded.
3. **Flags** – must have crutch type tip stoppers taped to the ends of the pole and **must also be covered with tape**. PVC type swing flags must also have the ends padded and taped. When in doubt, “Tape and Pad”.
4. **Rifles** – must have the butts and tips padded and taped. If the rifle has a bolt, it also must be padded and taped. The padding must be sufficient enough to prevent any edge from damaging the floor.
5. **Sabers** – are the most difficult piece of equipment to pad. Extra precautions should be taken to insure the handle, hilt, and tip of the saber are padded and taped in proper fashion.
6. Any other piece of equipment or prop used as equipment must also be padded and taped along any edge or surface that comes in contact with the floor.
7. **Props** – Any part of a prop that comes in contact with the floor must be padded and taped. Casters for props will be allowed if the casters are made of soft rubber. Plastic or hard-coated rubber casters will not be allowed even on a protective floor. Props placed on a protective floor must also be padded and taped to avoid damage in the form of dents to the gym floor beneath and prior to the placement of the protective floor.
8. **Floors** – Protective floors must be kept clean of sand and dirt. When placing the floor, great care should be taken not to drag the full weight of the floor on the gym as this will put serious abrasive scratches in the gym floor. **Unless stated by the show sponsor, floor carts will not be allowed on the gym floor.** The extreme weight of the protective floor will cause rubber casters to damage the gym floor.
9. Inspection will take place in the inspection/holding area. Any piece of equipment or prop that fails inspection will not be allowed onto the contest floor. **Please have materials ready to repair, pad or tape any failed equipment or prop.**

Any unit that is late or creates a delay in the set schedule will be penalized according to 5.2.1 on the WGI Contest Rules.

CONTEST SPONSOR SELECTION CRITERIA

1. Only current members in good standing may be awarded contest sponsorship. Good standing is defined as having no outstanding financial debts owed to the Circuit.
2. Each eligible unit wishing to host a show must provide the following facility specifications:
 - a. Double Doors (entering & exiting the gym);
 - b. 60' x 90' Performance Area;
 - c. Seating Capacity (20-30 rows or 2 Level Gym);
 - d. Covered walkways to all warm-up and performance areas;
 - e. Indoor warm-up facility;
 - f. Covered area for props; and,
 - g. Minimum 20' ceilings in equipment warm-up area.
3. Each prospective host must submit the information contained in the "Show Hosting Application Form" to the Contest Director.
4. All units meeting the facility specifications will be eligible for show dates to be picked by the Contest Director in a lottery style format.
5. If all available competition dates are not filled by requesting hosts or the chosen host is not able to fulfill all sponsor responsibilities, a unit having a facility which does not meet the above specifications may request to sponsor a show on the resulting open date. The Executive Board will make the final decision to award a show to a unit not in the original lottery.

CIRCUIT POLICIES

Advisory Board

There shall be an Advisory Board for each discipline (color guard and percussion) consisting of the Executive Board and one representative from each of the top 3 placing units in each division at championships from the previous year. The Advisory Boards may meet prior to the spring meeting to discuss any proposed rule changes for the circuit. The Advisory Boards will not meet if there are no proposed rule changes. The Advisory Boards will discuss proposed rule changes, draft language, and vote on proposals. If a proposal passes from the Advisory Board, it will be forwarded to the general membership, which will vote to adopt the rules.

Promoting

Promotion within Divisions will be based on a unit meeting/exceeding each of the Total Review Score (TRS) and the Individual Adjudicator Review Score(s) (IARS). TRS are derived from the previous year's winning score, less 1.5 points for the first 4 weeks and 1 point for each show thereafter. The TRS will increase 1.5 points per week for the first 4 weeks and then 1.0 for the remaining shows. IARS are derived by dividing the TRS by 5. A unit's IRAS is derived from the average of the scores from 3 judges, dropping high and

low score from the 5 total adjudicator scores. All judges will be given the TRS and IARS prior to the competition. The unit must meet or exceed the TRS and IARS for 2 competitions before they are promoted. The Chief Judge from each competition will also provide a written evaluation regarding the appropriateness of the promotion.

For example, if last year's winning score was 81 and there are 7 shows in the current season, the first review score will be derived from the following:

$$\begin{array}{l} 1.5 \times 4 \text{ first shows} = 6 \\ \underline{1 \times 3 \text{ remaining shows} = 3} \\ \text{Total of the deduction} = 9 \end{array}$$

$$\text{TRS Score: } 81 - 9 = 72$$

$$\text{IRS: } 72 \div 5 = 14.4$$

If a unit scores 72 and the average of the scores of 3 judges is 14.4 or higher, dropping the high and low scores from the 5, the unit would be considered under review.

Units promoted from Regional A Class to Class A, from Class A to Open Class, and Open Class to World Class must meet or exceed the Total Review Score as described above plus an additional 5 points. In addition, a quorum of the **Color Guard Advisory Board** will also evaluate the competency of the unit to compete in the higher classification. A unit promoted to a higher class will not be penalized for not meeting the time specifications if it is different from the class from which it was promoted. For example, a unit promoted from SRA will not be penalized for time deficiencies if promoted to A.

Promotions will begin after the first two shows. WGI Regional scores will be considered as part of the LCGPC promotion system. Promotions can occur on the competition 2 **shows** prior to Championships if the unit meets its second review score on that date. Baring a successful appeal, the unit will compete in the promoted class or division in the unit's next competition. A unit will not be promoted two weeks prior to Championships if they are not scheduled to compete in the show prior to Championships; however, this exemption does not apply to units that pull from the show prior to Championships.

A board member will notify the unit director their unit has achieved the review score and will be promoted. Promotion appeals must be given to the Executive Director in writing within 24 hours.

If a unit wishes to appeal the promotion, the unit may appeal the decision through the following:

- a. A written statement (petition) must be presented by the Unit Director to the Executive Director;
- b. The Executive Director will canvas the Board of Directors regarding the appropriateness of the promotion;
- c. A single majority vote of the Board of Directors will decide if the promotion was justified; and,

- d. The Executive director will respond with the Board's decision in writing to the unit as soon as possible.

Units placing first in the Regional A Class and Class "A" Division must compete in the Class "A" or Class "AA", respectively, the following competition year. Units placing first in the highest division of Class A, currently "AA", or Open Class are not expected to move to the Open or World Class, respectively, the following year. The unit is exempt if the unit does not compete the following year and subsequently competes in successive years.

Performance Line-ups

The performance order within each class is a random draw. The draw is the responsibility of the Contest Director. There are two exceptions to the random draw: 1) The host of the show may be scheduled to perform last in their competing class; and, 2) During circuit championships, the winner of each class from the prior year will be scheduled last in that class. If there is no returning champion in the individual class then the luck of the draw will take affect.

The usual starting time for a LCGPC show is 1:00pm. The Show Host may request from the Contest Director an early or late starting time. All performance times will be posted on the web site as far in advance of the contest as possible.

Qualifying for Championships

Requirements to perform at championships are as follows:

1. Color guards perform in one of the first two circuit contests of the season and percussion units perform in the second or third contests of the season;
2. Perform in two (2) additional regularly scheduled circuit contests not including circuit championships; and,
3. Be in good standing with circuit and show fees and/or and financial obligations owed to the circuit.

Independent Programs

It is recognized that High School programs have priority over independent units. It is also recognized as being in conflict with the circuit goals and ethics for any independent group to actively recruit from any high school that has an active winter guard or percussion program. We highly recommend against undermining a high school program by recruiting, allowing to tryout, or marching any high school student from a school with an existing program. The independent unit will use the "Release Form" to allow the rejected student to participate in the independent program. If a high school does not have an existing winter guard or percussion program, the independent unit is free to recruit from that school.

The independent unit's ability to perform in area circuit competition will be based upon the ability to provide all required documentation to both the Executive Director and the Contest Director two weeks before the first performance for verification that all

requirements have been met for the listed performing member.

Circuit Championships

Sponsorship

1. The Louisiana Color Guard and Percussion Circuit Championships will be sponsored by the Louisiana Color Guard and Percussion Circuit.
2. The LCGPC Executive Board has the ultimate responsibility in selecting the sponsoring site (host site) for the LCGPC Circuit Championships.
3. Potential Sites will be reviewed by the Executive Board with one selected. Factors that will be considered in the determining schedule include but are not limited to:
 - a. WGI Regional Calendar and WGI International Championships;
 - b. Facility statistics;
 - c. Past performance as a Championships Site Sponsor; and,
 - d. Cost to LCGPC.

Supervision Responsibilities

1. The LCGPC Championships Coordinator is the ultimate responsible party to both the Show Sponsor and the Louisiana Color Guard and Percussion Circuit
2. The LCGPC Championships Coordinator is the ultimate authority for all operational aspects for the LCGPC Circuit Championships.
3. The Championships Coordinator shall recruit and/or select key staff personnel to assist with the LCGPC Circuit Championships. These positions may include but are not limited to: Event Coordinators, Unit Check-In Monitors, Unit Starters and Movers, Announcers, Ticket Sellers, Merchandise and Video Sellers, Judge Security, Ushers, Sound Technicians, Video Technicians, Headquarters Operations, Housing Coordinators, Awards, and Local Media Coordination.

Championships Awards

1. The top three (3) places in each division will be presented medals:
 - a. First Place: Gold
 - b. Second Place: Silver
 - c. Third Place: Bronze
2. The number of medals will be the total number of marching members plus four (4). In the event that the band director is not included, one additional medal may be requested. If additional staff medals are needed, they can be requested after retreat.
3. Medals will be awarded to the individual medalists through their staff at a ceremony during the Circuit Championships Retreat.

Video Taping

The Championships Coordinator will be charged with the responsibility of securing a professional videographer for the LCGPC Circuit Championships. It will be the

responsibility of each unit director to secure permission to videotape and photograph its membership.

Program/Yearbook

1. The Championships Coordinator will be responsible for the selection of a vendor to provide the LCGPC Circuit Championships Program/Yearbook.
2. The Championships Coordinator will be responsible for coordinating or delegating the following responsibilities and duties concerning the Circuit Championships Program/Yearbook:
 - a. Content, layout, production, and delivery;
 - b. Promotion, billing, and accounting of advertising; and,
 - c. Marketing and retailing.

Merchandise Sales

1. The sale of merchandise (both official LCGPC products and otherwise) will be the responsibility of the Championships Coordinator.
2. The Championships Coordinator will be responsible for securing the best price for all official LCGPC products.
3. Items that are sold at LCGPC Circuit Championships will be the responsibility of the Championships Coordinator.

HALL OF FAME

1. Each year, the LCGPC may induct up to two individuals and one past show by a Gulf Coast Color Guard to the Louisiana Color Guard and Percussion Circuit Hall of Fame.
2. A committee of prior Hall of Fame inductees and the Board of Directors will vote on nominations from the circuit as a whole and Hall of Fame Inductees.
3. The circuit Secretary shall handle matters relating to Hall of Fame.
4. Inductees shall be announced at circuit championships.



SHOW HOSTING APPLICATION FORM

Hosting Unit: _____

Hosting Location: _____

Hosting Address: _____

Director(s): _____

Contact Telephone: _____

Contact Email: _____

** Photographed documentation of all facility requirements will be required before your application is approved by the contest director.*

In order to host a contest a unit must meet the following facility requirements:

Check If You Meet Requirements:

- Double Doors (entering & exiting the gym) -----
- 60'x 90' Performance Area -----
- Seating Capacity (20-30 rows or 2 Level Gym) -----
- Covered Walkways to all warmup and Performance Areas -----
- Indoor Warm-up Facility -----
- Covered Area for Props -----
- Min. 20' Ceilings in Equip. Warm Up Area -----

All units meeting these requirements will be eligible for show dates to be picked by the contest director in a lottery style format.

Mail or Email Application to:

Randy Weaver
2412 Dauphine St.
New Orleans, LA 70117
504.460.1317
rweaver@lcp.org



LOUISIANA COLOR GUARD AND PERCUSSION CIRCUIT.ORG

Release Form

Performance Season, 20__ - 20__.

Student's Name _____

This form is to be completed by the Band Director of the school where the student is a full time student, forwarded to the Principal, then returned to the Executive Director of the Louisiana Color Guard and Percussion Circuit.

The student listed above is not representing your school in the Louisiana Color Guard and Percussion Circuit this year due to the following reasons:

- Tried out for school color guard or percussion program but was not selected.
- Did not try out for the school color guard or percussion program.
- Made the school color guard or percussion program but quit to perform outside of the school program.

The Louisiana Color Guard and Percussion Circuit (www.lcgpc.org) does not support the last two justifications for a student not representing their school and would recommend the student not be released as we support the priority of high school programs over independent units. However, the decision to release or not to release a student rests with the high school and the proper representatives of the school.

Band Director: _____ Date _____

Recommendation: Released Not Released

School Principal: _____ Date _____

Recommendation: Released Not Released