

LCGPC Contest Checklist

As we approach the beginning of the 2010 LCGPC season, I'd just like to take this opportunity to offer you a checklist of sorts that will hopefully help you get ready for the upcoming season and your first show. I realize that some of these are just common sense items, but I know how hectic this time of year can be as you prepare your groups, so hopefully this will help you get organized and prepared.

- Build in plenty of extra time to your travel schedule to compensate for any first-time problems, traffic issues or inclement weather.
- Arrange to have several parents/chaperones go with you. This way, you can attend to the things you need to do as a director without being concerned about who's watching your students and getting equipment unloaded.
- Make sure you have turned in your spiel sheet. This information will be used to introduce your group at each contest. If you have any changes to your spiel, please give those to the contest director upon your arrival.
- Make sure you have more than one copy of your show music and keep them in different places. Give one to a staff member or assistant to keep for you in case of an emergency.
- Make sure that you have an MP3 player for the judge's comments to be put on. If you have one of the WGI players that the circuit supplied last year, you may use that. If you no longer have that one or are a new director who did not get one last year, you will need to supply your own. It doesn't matter what kind you have, just so it can be plugged in to a USB port on a computer for data transfer. **REMEMBER TO CHARGE YOUR MP3 PLAYER BEFORE EACH CONTEST!!**
- After check in, take your music to the sound technician. Music must be in CD format. We do not have access to a cassette tape player and your MP3 player may not be compatible with our sound system. If possible, do a sound check during a break.
- Be ready for your official warm-up time a few minutes early.
- Be flexible and understanding if the show is running behind. We will make every effort to run on time if it is at all possible.
- Make sure you or someone familiar with your soundtrack stays at the sound table during your units' performance in case volume or speed need to be adjusted.
- Make sure to sign up with the Contest Director for critique when you bring your music to the sound table. You need to also drop off your MP3 player with the MP3 tech. These should be picked up as soon as you can after your unit has cleared the floor. It generally takes about 10 minutes after your performance to get your MP3 ready for pick up.
- After your performance, make sure to listen to your judges comments. **YOU MUST LISTEN TO YOUR COMMENTS BEFORE ATTENDING CRITIQUE!! Please be prepared to talk with the judges and ask questions during critique.**
- Be sure your captains know where to line up for retreat.

- Spend some time in the hospitality room and get to know the other directors. We're all in this together and we can learn a lot from each other. The hosts put a lot of effort in to this so please enjoy it!
- See the show host and host staff with any questions about the facility. The contest director can answer your questions about things specifically related to the contest, but may not be totally familiar with the physical plant.
- Remember to get your judges sheets from your captain immediately after retreat so that you can familiarize yourself with them before you enter the critique room.
- If you are going to be late arriving, please call Randy Weaver at 504.460.1317 to make arrangements. We will do everything that we can to accommodate your arrival, but please be aware that if you are late you will need to perform whenever we can work you in to the schedule.
- Please encourage your students to patronize the concession stand and souvenir booths. In most cases, this is how the show sponsors make a big part of their profits. Remember, if it weren't for the show hosts, there wouldn't be a show!! Please help them have a successful show.
- Don't hesitate to ask questions. If we don't know the answers we'll do all that we can to get them.
- Have a great time!! We all know the great amount of time and effort that we put in to this activity, but we shouldn't lose sight of what we want the end product to be--a great learning experience and social activity for our students, our staff members, our parents and boosters and ourselves. Thanks in advance for all of your hard work.

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